



**POSITION ANNOUNCEMENT**  
**District Technician I**

**East Otter Tail Soil and Water Conservation District (SWCD)**

**Position Location:**

801 Jenny Ave. SW & 4 Alfred St. NE  
Perham, MN 56573 Wadena, MN, 56482

**Application Deadline:**

February 15, 2019  
4:00 p.m.

**Starting Wage:**

\$18 -20 +/Hour DOQ  
Plus benefits

**Request Application Forms From:**

East Otter Tail SWCD  
801 Jenny Ave SW, Suite #2  
Perham, MN 56573  
(218) 346-9105

**Position Purpose:**

This full-time position will promote and implement the Districts Irrigation Scheduler, Adaptive Nitrogen Management, Soil Health and other District programs and provide technical assistance to support the programs and activities of the East Otter Tail and Wadena Soil and Water Conservation Districts under the supervision of the District Manager.

**Required Education, Skills, Abilities and Experience:**

Qualified applicants should have a minimum of a 2-year degree in Agronomy, Soils, Natural Resource Management, Soil and Water Conservation Technology, or closely related field or an equivalent of education and related work experience. Previous work experience with, irrigation water management, farm machinery operation and maintenance, conservation planning and design, knowledge of nitrogen fertilizer, fertilizer stabilizers and experience with GIS/GPS and other computer programs is preferred. Applicants should have excellent verbal and written communication skills; and the ability to work independently with diverse clientele. Applicants must have a valid driver's license, must be able to lift at least 70 pounds, and be able to walk over rough terrain.

**Duties and Responsibilities:**

- ❑ Promote and implement the Irrigation Scheduler Program, including but not limited to, producer contacts during growing season and off season, weekly field moisture testing, computer entry, develop weekly updates and graph to be provided to producers, perform pivot conformity tests and maintain files and records in an organized manner.
- ❑ Assist with the monitoring and maintenance of the Ag Weather Network equipment and data.
- ❑ Assist with the promotion and implementation of the Adaptive Nitrogen Management Program including nitrogen field trials and maintaining relationships with local crop advisors and co-ops.

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- ❑ Assist with MN Agriculture Water Quality Certification Program (MAWQCP). This includes gathering background data, producer interviews, completion of MAWQCP assessment tool runs and field verifications.
- ❑ Assist with the promotion, coordination and implementation of the Soil Health Program including the use of conservation tillage and cover crop practices
- ❑ Assist with the coordination of producer meetings and field days.
- ❑ Assist with the operation and maintenance of Districts equipment.
- ❑ Assist with the Districts Conservation Tree and Seeding Programs
- ❑ Assist with grant applications, quarterly and annual reporting, and long-range plan development.
- ❑ Assist with the Wadena County Aquatic Invasive Species (A.I.S) Program.
- ❑ Assist with the County Ag Inspector programs
- ❑ Assist with the coordination of the Districts outreach and educational programs including Conservation Days, Ag in the Classroom, social media post and website updates.
- ❑ Assist with supervision of part-time and seasonal employees.
- ❑ Performs other duties and responsibilities as assigned.

**Application Procedure:**

Applicants must submit a cover letter, resume and a completed East Otter Tail SWCD application for employment. The applications can be found at [www.eotswcd.org](http://www.eotswcd.org) , they can be picked up at 801 Jenny Ave SW, Suite #2, Perham, MN 56573 or they may be mailed or e-mailed to applicant by calling (218) 346-9105 or sending an e-mail message to:[darren.newville@eot.mnswcd.org](mailto:darren.newville@eot.mnswcd.org). Individuals selected for interviews will be contacted by phone. **Application deadline is 4:00 pm, February 15, 2019.**

**Condition of Announcement** – The East Otter Tail SWCD reserves the right to make changes to the content of this position without notification and may at any time withdraw the announcement.