



January 21, 2025

**East Otter Tail Soil and Water Conservation District
Regular Monthly Board Meeting to be held at 7:30 a.m.
801 Jenny Ave SW, Perham MN 56573
Members may be participating by interactive technology.**

Agenda

1. Call meeting to order by Chairperson Lyle Dittmann
2. Oath of Office
3. Re-organization
 - Board of Supervisors - Chairperson, Vice Chairperson, Secretary, Treasurer, and Public Relations
 - Supervisor committee appointments
 - 2026 Meeting Schedule
4. Adopt Agenda
5. Approve the previous month's Board Meeting Minutes
6. Treasurer's Report
7. Bills Paid and Payable
 - NACD sponsorship - \$750.00
 - Lakes Country Service Cooperative 2026 membership - \$130.00
 - MASWCD 2026 dues - \$5,616.65
 - MCIT 2026 renewal - \$24,816.00
 - MACAI 2025 dues - \$125.00
 - MACDE 2026 membership - \$250.00
8. Cost-Share
9. District Manager's Report
10. District Conservationist's Report
11. County Commissioner's Report
12. Other Agency Reports

Old Business

13. TSA Update
14. Annual Affirmation of Agreement of Service between EOT SWCD and Wadena SWCD
15. 2026 Budget Update



New Business

16. Meetings and Trainings
 - IAM Annual Convention registration - \$20/person
17. Federal mileage rate increases from .70 to .725
18. Per diem: currently \$125.00
19. Official Newspaper
20. Official Financial Institution
21. Public Comments
22. Adjourn

Date	Meeting
1/19/2026	MLK Day – offices closed
1/20/2026*	Wadena SWCD Board Meeting *moved to Tuesday
1/21/2026	EOT SWCD Board Meeting
2/16/2026	Presidents’ Day – offices closed
2/17/2026*	Wadena SWCD Board Meeting *moved to Tuesday
2/18/2026	EOT SWCD Board Meeting
3/16/2026	Wadena SWCD Board Meeting
3/18/2026	EOT SWCD Board Meeting



MINUTES FROM DECEMBER 17, 2025 BOARD MEETING

The meeting was called to order by Chair Lyle Dittmann at 7:31 a.m.

Members Present: Chairperson: Lyle Dittmann
Vice Chair: Steve Inwards
Treasurer: Bruce Albright
Secretary: Terry Greenwaldt
Public Relations: Wayne Enger, via Teams

Others Present: County Commissioner: Dan Bucholz
NRCS District Conservationist: Troy Baumgart
District Manager: Darren Newville
Ass't District Manager: Anne Oldakowski
Administrative Assistant: Chantal Tougas

Agenda: Addition to agenda of agreement with West Otter Tail for County Ag Inspector. Motion made by Steve Inwards, second by Terry Greenwaldt to adopt the agenda with addition. Opposed: none, motion carried.

Board Meeting Minutes: Motion made by Wayne Enger, second by Bruce Albright to approve the previous Board Meeting Minutes as presented. Opposed: none, motion carried.

Treasurer's Report: Motion made by Bruce Albright, seconded by Steve Inwards to approve the Treasurer's Report as presented, subject to audit. Opposed: none, motion carried. Decision on Certificates of Deposit: cash out CD# 5419, renew CD# 8734 for 5 month term, renew CD# 1909 for 5 month term. Motion made by Bruce Albright, second by Steve Inwards to approve the decision on the certificates of deposit. Opposed: none, motion carried.

Bills Paid & Bills Payable: Motion made by Wayne Enger, second by Terry Greenwaldt to approve the Bills Paid and Bills Payable as presented. Opposed: none, motion carried.

COST SHARE

RED EYE WBIF

6-C22-7830-02; Joe Fraki; Leaf Lake/Newton townships, sections 12/33; is requesting payment for years 2 & 3 for his three-year Irrigation Water Management practice. The approved flat rate cost share is \$500.00/year, for a final payment of \$1,000.00. Motion made by Terry Greenwaldt, second by Wayne Enger to approve. Opposed: none, motion carried.

6-C22-7830-06; Ryan Peppersack; Parkers Prairie township, Section 10 & 29; is requesting payment for years 2 & 3 of his three-year Irrigation Water Management practice. The approved flat rate cost share is \$500.00/year, for a final payment of \$1,000.00. Motion made by Bruce Albright, second by Steve Inwards to approve. Opposed: none, motion carried.



6-C22-7830-15; Steve Flanagan; Bluffton township, section 23; is requesting final payment for a 1-year multi-species cover crop practice on 9 acres. The approved flat rate cost share is \$315.00, which is \$35/acre. Motion made by Terry Greenwaldt, second by Bruce Albright to approve. Opposed: none, motion carried.

6-C22-7830-20; Alan Peppersack; Parkers Prairie township, sections 1,2; is requesting final payment for a 1-year single-species cover crop practice on 94 acres. The approved flat rate cost share is \$2,350.00, which is \$25/acre. Motion made by Bruce Albright, second by Wayne Enger to approve. Opposed: none, motion carried.

OTTER TAIL WBIF

6-C23-4546-38; Dan Dreyer; Otter Tail township, section 12; is requesting final payment for a 1-year single-species cover crop practice on 180 acres. The approved flat rate cost share is \$4,500.00, which is \$25/acre. Motion made by Terry Greenwaldt, second by Steve Inwards to approve. Opposed: none, motion carried.

6-C23-4546-19; Mark Riestenberg; Edna township, section 23; is requesting payment for year 2 of his three-year Irrigation Water Management practice. The approved flat rate cost share is \$500.00/year, for a partial payment of \$500.00. Motion made by Steve Inwards, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

6-C25-0116-17; Scott Genseal; Hobart township, section 10; is requesting cost share assistance for a critical area planting on Wymer Lake. The estimated cost of the project is \$7,757.00 with cost share of \$5,817.75 or 75%, whichever is less. Motion made by Bruce Albright, second by Steve Inwards to approve. Opposed: none, motion carried.

6-C25-0116-18; Elizabeth Langevin; Rush Lake township, section 26; is requesting cost share assistance for a critical area planting on Rush Lake. The estimated cost of the project is \$3,671.00 with cost share of \$2,753.25 or 75%, whichever is less. Motion made by Terry Greenwaldt, second by Steve Inwards to approve. Opposed: none, motion carried.

6-C25-0116-19; Brian Mort; Dora township, section 2; is requesting cost share assistance for a critical area planting on Loon Lake. The estimated cost of the project is \$9,947.00 with cost share of \$7,460.25 or 75%, whichever is less. Motion made by Bruce Albright, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

6-C25-0116-20; Chris and Peggy Rutten; Dead Lake township, section 1; are requesting cost share assistance for a critical area planting on Marion Lake. The estimated cost of the project is \$4,335.00 with cost share of \$3,251.25 or 75%, whichever is less. Motion made by Bruce Albright, second by Steve Inwards to approve. Opposed: none, motion carried.

IRRIGATION RCPP P23-1461

P23-1461-11; Ron Sakry; Woodside township, section 20; is requesting a contract amendment to change the install date from 11/30/2025 to 11/30/2026. The irrigation contractor was unable to complete the VRI conversion by the original date due to staffing and weather. Motion made by Terry Greenwaldt, second by Steve Inwards to approve. Opposed: none, motion carried.



P23-1461-10; Paul Seedorf; Perham township, section 8; is requesting final payment for his one-year Irrigation Water Management practice. The approved flat rate cost share is \$500.00. Motion made by Bruce Albright, second by Steve Inwards to approve. Opposed: none, motion carried.

CONSERVATION CONTRACTS

P25-0145-01; Marvin Suchy; Folden township, section 30; is requesting final payment for his ag waste pit closure. Final cost of the project was \$10,383.65, with cost share of \$7,787.74, which is 75% of the cost. *Funding from P25-0145 & P24-0274.* Motion made by Terry Greenwaldt, second by Steve Inwards to approve. Opposed: none, motion carried.

P23-2495-01; Tim Hendrickson; Paddock township, sections 2,3; is requesting final payment for his prescribed grazing practice. Final cost of the project was \$16,622.85, with cost share of \$12,467.14, which is 75% of the cost. *Funding from P24-0274.* Motion made by Bruce Albright, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

SOIL HEALTH PRACTICES P26-0039

56A-1-01; Forrest Briard; Gorman/Perham townships, sections 4,9,16,37/34; is requesting final payment for a 1-year single-species cover crop practice on 320 acres. The flat-rate cost share is \$8,000.00, which is \$25/acre. Motion made by Steve Inwards, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

56A-1-02; Carlson Turkey Farms Ltd; Parkers Prairie township, sections 4,9,16; is requesting final payment for a 1-year multi-species cover crop practice on 320 acres. The flat-rate cost share is \$11,200.00, which is \$35/acre. Motion made by Steve Inwards, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

56A-1-04; Isaiah Godding; Oak Valley/Inman/Folden/Leaf Lake townships, sections 8,12,1,28,29; is requesting final payment for a 1-year single-species cover crop practice on 165.9 acres. The flat-rate cost share is \$4,147.50, which is \$25/acre. Motion made by Terry Greenwaldt, second by Steve Inwards to approve. Opposed: none, motion carried.

56A-1-08; Meyer Becker Farms; Homestead/Pine Lake/Butler/Bluffton townships, sections 6,7,19,1,11,19; is requesting final payment for a 1-year multi-species cover crop practice on 320 acres. The flat-rate cost share is \$11,200.00, which is \$35/acre. Motion made by Bruce Albright, second by Steve Inwards to approve. Opposed: none, motion carried.

56A-1-11; Roy Olson Partnership; Elmo township, section 20; is requesting final payment for a 1-year single-species cover crop practice on 119.6 acres. The flat-rate cost share is \$2,990.00, which is \$25/acre. Motion made by Terry Greenwaldt, second by Bruce Albright to approve. Opposed: none, motion carried.

56A-1-12; Toad River Farms; Corliss township, sections 19,20,22,18,30; is requesting final payment for a 1-year single-species cover crop practice on 320 acres. The flat-rate cost share is \$8,000.00, which is \$25/acre. Motion made by Bruce Albright, second by Steve Inwards to approve. Opposed: none, motion carried.

56A-1-14; Ben Palubicki; Pine Lake/Perham townships, sections 20,29/11; is requesting final payment for a 1-year single-species cover crop practice on 320 acres. The flat-rate cost share is \$8,000.00, which is \$25/acre. *Funding also from OT WBIF.* Motion made by Steve Inwards, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

56A-1-15; Jordan Palubicki; Pine Lake/Perham townships, sections 18/12,13,23; is requesting final payment for a 1-year single-species cover crop practice on 320 acres. The flat-rate cost share is \$8,000.00, which is \$25/acre. *Funding also from OT WBIF.* Motion made by Terry Greenwaldt, second by Steve Inwards to approve. Opposed: none, motion carried.

56A-1-16; Nic Palubicki; Pine Lake township, section 27; is requesting final payment for a 1-year single-species cover crop practice on 320 acres. The flat-rate cost share is \$8,000.00, which is \$25/acre. *Funding also from OT WBIF.* Motion made by Bruce Albright, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

56A-1-17; Ron Palubicki; Perham/Pine Lake townships, sections 27,13; is requesting final payment for a 1-year single-species cover crop practice on 320 acres. The flat-rate cost share is \$8,000.00, which is \$25/acre. Motion made by Steve Inwards, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

56A-1-18; Russ Palubicki; Ottertail/Pine Lake townships, sections 22,27/32; is requesting final payment for a 1-year single-species cover crop practice on 320 acres. The flat-rate cost share is \$8,000.00, which is \$25/acre. Motion made by Terry Greenwaldt, second by Bruce Albright to approve. Opposed: none, motion carried.

District Manager's Report: Read by Darren Newville.

NRCS Conservationist Report: Read by Troy Baumgart.

County Commissioner's Report:

- Two shops in Parkers Prairie want updated licenses for hemp.
- Met with Backer, Rasmussen, and Murphy about OTC issues.
- BWSR and wetland road mitigation credits are an issue.
- EMS: Still an issue county wide.
- Vergas is working on continuing their bike trail to Frazee.

Other Agency Reports: none

Old Business

TSA Update: going well

New Business

WOT CAI Agreement: EOT portion of MDA CAI is \$5,150.00, expires 12/30/2026. Motion made by Bruce Albright, second by Steve Inwards to sign the County Ag Inspector Agreement with West Otter Tail SWCD. Opposed: none, motion carried.

Public Comments: Lyle had a conversation about WRP with Troy Daniels (NRCS) at the state convention.



Closed Meeting with District Manager and Board: Personnel Committee report and recommendations.

- Personnel policy updates. Motion made by Bruce Albright, second by Terry Greenwaldt to approve. Opposed: none, motion carried.
- Personnel wage increases recommendations is 3% COLA and recommended steps for individuals. Steve Inwards presented committee recommendations. Motion made by Steve Inwards, second by Bruce Albright to approve. Opposed: none, motion carried.
- Staff overview presented by Steve Inwards.

Adjourn: at 9:55 a.m.