



MINUTES FROM THE SEPTEMBER 15, 2021 BOARD MEETING

Pursuant to MN Statutes 13D.021 the regular monthly board meeting of the East Otter Tail Soil and Water Conservation District was held on Wednesday, September 15, 2021 at 7:30 a.m. via Zoom or Teleconference due to the Public Health Pandemic Emergency declared under Chapter 12 by the Governor. A notice of the meeting was posted on the door of the SWCD Office Location (801 Jenny Ave SW, #2) explaining how the public was able to participate in the meeting. The meeting followed all the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1, 1-4.

*The meeting was called to order by Chairperson Lyle Dittmann at 7:30 a.m.
Reviewed the Public Health Emergency Remote Public Meeting Guidance.*

Members Present:

Chairperson: Lyle Dittmann
Vice Chairperson: Steve Inwards
Secretary: Terry Greenwaldt
Treasurer: Dennis Reynolds
Public Relations: Wayne Enger

Others Present:

Wadena SWCD Liaison: Nancy Benson
County Commissioner: Dan Bucholz
NRCS Soil Conservationist: Bob Guetter
District Manager: Darren Newville
Asst District Manager: Anne Oldakowski (Zoom)
Irrigation & Nutrient Mgmt Specialist: Nathan Wiese
Administrative Secretary: Chantal Tougas
Admin, Ed, & Outreach Asst: Kristi Rorah

Agenda: Motion made by Wayne Enger, seconded by Steve Inwards to adopt the Agenda with additions.
Opposed: None, motion carried.

Approve Board Meeting Minutes: Motion made by Dennis Reynolds, seconded by Wayne Enger to approve the previous month Board Meeting Minutes as presented. Opposed: None, motion carried.

Treasurer's Report: Motion made by Dennis Reynolds, seconded by Terry Greenwaldt, to approve the Treasurer's Report as presented, subject to audit. Opposed: None, motion carried.

Bills Paid & Bills Payable: Motion made by Steve Inwards, seconded by Wayne Enger, to approve the Bills Paid and Bills Payable as presented. Opposed: None, motion carried.



Cost Share Policy: (New Business agenda item #14) Cost share policy/payment rate schedule has been updated, presented by Darren Newville. Motion to approve new payment schedule made by Wayne Enger, seconded by Steve Inwards. Opposed: None, motion carried.

PRIORITY LAKES

PL5/LP; Dan Knight; Gorman, Section 25, is requesting payment for his shoreline restoration. The total cost of the project was \$ 3,146.00 with Cost Sharing of \$ 2,359.50 which is 75%. Motion to approve made by Wayne Enger, seconded by Terry Greenwaldt. Opposed: None, motion carried.

COST SHARE

2020-10; Dean Schultz; Pine Lake/Otto, is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00 with the second payment of \$ 3,600.00. Motion to approve made by Steve Inwards, seconded by Wayne Enger. Opposed: None, motion carried.

2020-11; Russell Palubicki; Perham/Pine Lake/Girard, is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00 with the second payment of \$ 3,600.00. Motion to approve made by Steve Inwards, seconded by Wayne Enger. Opposed: None, motion carried.

2020-12; Huebsch Family Farms; Otto, is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00 with the second payment of \$ 3,600.00. Motion to approve made by Dennis Reynolds, seconded by Wayne Enger. Opposed: None, motion carried.

2020-13; Kevin Meyer; Leaf Lake, is requesting a partial second year payment for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00 with the second payment of \$ 4,500.00. Motion to approve made by Wayne Enger, seconded by Steve Inwards. Opposed: None, motion carried.

2020-17; Barb & Rick Cunningham; Rush Lake, Section 35, are requesting payment for their shoreline restoration. The total cost of the project was \$ 3,324.44 with Cost Sharing of \$ 2,129.74. Motion to approve made by Wayne Enger, seconded by Terry Greenwaldt. Opposed: None, motion carried.

2021-04; Brian Pettow; Butler, Section 24, is seeking final payment for a well sealing. The total cost of the project was \$ 874.00 with Cost Sharing of \$ 300.00 which is the maximum allowable. Motion to approve made by Dennis Reynolds, seconded by Wayne Enger. Opposed: None, motion carried.

COVER CROP

CC3; Carlson Turkey Farms; Parkers Prairie/Elmo, is requesting a partial second year payment for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00 with the second payment of \$ 4,500.00. Motion to approve made by Terry Greenwaldt, seconded by Wayne Enger. Opposed: None, motion carried.



CC5; Huebsch Farms, Inc.; Otto; is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00 with the second payment of \$ 3,600.00. Motion to approve made by Wayne Enger, seconded by Terry Greenwaldt. Opposed: None, motion carried.

CC6; Larry Huwe; Butler/Corliss; is requesting a partial second year payment for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00 with the second payment of \$ 3,600.00. Motion to approve made by Terry Greenwaldt, seconded by Wayne Enger. Opposed: None, motion carried.

CC7; Matt Kunza; Edna/Dead Lake, is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00 with the second payment of \$ 4,500.00. Motion to approve made by Dennis Reynolds, seconded by Wayne Enger. Opposed: None, motion carried.

CC8; Dwyane Woodbridge; Parkers Prairie; is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00 with the second payment of \$ 3,600.00. Motion to approve made by Terry Greenwaldt, seconded by Wayne Enger. Opposed: None, motion carried.

CC11; Jordan Palubicki; Perham/Pine Lake/Girard; is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00 with the second payment of \$ 3,600.00. Motion to approve made by Wayne Enger, seconded by Terry Greenwaldt. Opposed: None, motion carried.

CC12; Neal Farms LP; Aldrich; is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00 with the second payment of \$ 4,500.00. Motion to approve made by Dennis Reynolds, seconded by Wayne Enger. Opposed: None, motion carried.

CC13; Dan Dreyer; Ottertail; is requesting a partial second year payment for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00 with the second payment of \$ 4,500.00. Motion to approve made by Terry Greenwaldt, seconded by Wayne Enger. Opposed: None, motion carried.

CC14; Trent Hagen; Elmo/Woodside; is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00 with the second payment of \$ 4,500.00. Motion to approve made by Steve Inwards, seconded by Terry Greenwaldt. Opposed: None, motion carried.

CC15; Austin Hovius; Thomastown; is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$12,993.75 with the second payment of \$ 4,331.25. Motion to approve made by Terry Greenwaldt, seconded by Wayne Enger. Opposed: None, motion carried.

CC16; Gary Olson; Parkers Prairie; is requesting a partial second year payment contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00 with the second payment of \$ 4,500.00. Motion to approve made by Wayne Enger, seconded by Steve Inwards. Opposed: None, motion carried.



RED EYE IWIP IMPLEMENTATION GRANT

C21-3238-01; Kyle Goeller; Blowers, Section 4, is requesting cost share assistance for a Waste Storage Facility. The total estimate of this practice is \$ 300,892.05, EQIP is funding \$ 194,000.00 with cost sharing of \$ 33,098.13. Motion to approve made by Wayne Enger, seconded by Terry Greenwaldt. Opposed: None, motion carried.

C21-3238-02; WB Stone Dairy, Anthony Anderson; Elmo, Section 11, is requesting cost share assistance for a Waste Storage Facility. The total estimate of this practice is \$ 315,000.00. EQIP is providing \$ 283,979.00 of that estimate leaving \$ 31,021.00 for out-of-pocket expenses. Cost sharing and amount will be at the board's discretion. Motion to deny cost share made by Wayne Enger, seconded by Steve Inwards. Opposed: None, motion carried.

C21-3238-03; Arnold Bolland; Leaf Lake, Section 30. Authorization to encumber cost share for forest stewardship plan, with total cost estimate of \$ 1016.00, cost share payment not to exceed \$ 801.75 or 75%, whichever is less. Motion to approve made by Steve Inwards, seconded by Wayne Enger. Opposed: None, motion carried.

District Manager's Report: Report written and presented by Darren Newville.

District Conservationist's Report: Report presented by Bob Guetter.

County Commissioner Report: Presented by Dan Bucholz.

- Bridge construction has been delayed by multiple issues.
- Hiring is open for extension officer.
- Both County fairs were well attended.
- New vaccination requirements for County.
- Census results for county districts –1st went up significantly, several others up slightly, planning to work on redistricting.

Other Agency Reports:

None

Old Business

Water Planning: None

Department of Ag Update: Received letter regarding Covid policy, as discussed during County report. USDA now required to be vaccinated but no plan in place yet for implementation.

TSA Update: Meeting August 25. Proposal was made for EOT SWCD to provide office space for a TSA employee. Motion to approve providing office space for TSA made by Wayne Enger, seconded by Dennis Reynolds. Opposed: none, motion carried.



New Business

Cost Share/Incentive Policy: Discussed above.

Bid Package for West Leaf Lake dam modification project: \$30,000 contract with DNR for dam modification project, to be completed by March 2022. Need to advertise for bids. Motion made by Steve Inwards, seconded by Terry Greenwaldt, to approve advertising for bids for the West Leaf Lake dam modification project. Opposed: None, motion carried.

Otter Tail River Watershed Forest Landscape Stewardship Plan contracts: Part of 1W1P, will need to contract for GIS work and approve contract with DNR for \$10,000 in funding.

- Motion made by Terry Greenwaldt to approve contracting for Mitch Brinks to perform GIS work, seconded by Wayne Enger. Opposed: None, motion carried.
- Motion made by Steve Inwards to approve signing of contract with DNR, seconded by Wayne Enger. Opposed: None, motion carried.

Equipment Purchases: Several vehicles are in need of replacement in the near future. Also would like to purchase spare laptop computers and wireless printer for irrigation.

- Motion made by Steve Inwards to seek bids for vehicles, seconded by Wayne Enger. Opposed: None, motion carried.
- Motion made by Wayne Enger to purchase laptop computers, seconded by Steve Inward. Opposed: None, motion carried.
- Motion made by Steve Inwards to purchase wireless printer for irrigation program, seconded by Terry Greenwaldt. Opposed: None, motion carried.

Meetings and Trainings: BWSR academy training will be online only, Oct. 26 – 28.

- MASWCD meeting Dec. 12-14
- Otter Tail River 1W1P meeting/open house in Detroit Lakes Sept. 20, Fergus Falls Sept. 28
- Otter Tail River 1W1P tour Sept. 23

Public Comments: None

Adjourn: Meeting adjourned 9:22 a.m.