



MINUTES FROM THE AUGUST 19, 2020 BOARD MEETING

Pursuant to MN Statutes 13D.021 the regular monthly board meeting of the East Otter Tail Soil and Water Conservation District was held on Wednesday, August 19, 2020 at 7:30 a.m. via in person or Teleconference due to the Public Health Pandemic Emergency declared under Chapter 12 by the Governor. A notice of the meeting was posted on the door of the SWCD Office Location (801 Jenny Ave SW, #2) explaining how the public was able to participate in the meeting. The meeting followed all the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1, 1-4.

*The meeting was called to order by Chairperson Lyle Dittmann at 7:30 a.m.
Reviewed the Public Health Emergency Remote Public Meeting Guidance.*

Present in the Office:

Chairperson: Lyle Dittmann
Treasurer: Dennis Reynolds
Secretary: Terry Greenwaldt
Public Relations: Wayne Enger
District Manager: Darren Newville
Administrative Secretary: Chantal Tougas
District Conservationist: Bob Guetter
Wadena Liaison: Nancy Benson

Teleconference:

Ass't District Mgr: Anne Oldakowski

Members Absent:

Vice Chairperson: Steve Inwards

Agenda

Motion made by Wayne Enger, seconded by Dennis Reynolds to adopt the Agenda. Opposed: None, motion carried.

Approve Board Meeting Minutes: Motion made by Dennis Reynolds, seconded by Wayne Enger to approve the previous month Board Meeting Minutes as presented. Opposed: None, motion carried.

Treasurer's Report: Motion made by Terry Greenwaldt, seconded by Wayne Enger to approve the Treasurer's Report as presented, subject to audit. Opposed: None, motion carried.

Bills Paid & Bills Payable: Motion made by Wayne Enger, seconded by Terry Greenwaldt to approve the Bills Paid and Bills Payable as presented. Opposed: None, motion carried.



STATE/DISTRICT CAPACITY COST SHARE

10-2019; Steve Kotzenmacher; Dora Township, Section 35, is requesting a Final cost share payment for a Riparian Buffer. The total cost of the project was \$ 5,610.34 with Cost Sharing of \$ 4,207.76. Motion made by Wayne Enger, seconded by Dennis Reynolds to approve. Opposed: none, motion carried.

2020-09; David Edvall; Edna Township, Section 9, is requesting a Final cost share payment for a Shoreline Restoration. The total cost of the project was \$ 2,360.96 with Cost Sharing of \$ 1,673.31. Motion made by Terry Greenwaldt, seconded by Dennis Reynolds to approve. Opposed: none, motion carried.

2020-14; Dennis Rosen; Gorman Township, Section 26, is requesting a Final cost share payment for (3) Well Sealings. The total cost of the project was \$ 900.00 with Cost Sharing of \$ 450.00. Motion made by Terry Greenwaldt, seconded by Wayne Enger to approve. Opposed: none, motion carried.

2020-17; Barb Cunningham; Rush Lake Township, Section 35, is requesting cost share assistance for a Native Shoreline Buffer. The estimated cost of the project is \$ 2,839.65 with Cost Sharing of \$ 2,129.74 or 75% whichever is less. Motion made by Wayne Enger, seconded by Dennis Reynolds to approve. Opposed: none, motion carried.

2020-18; Ron Doll; Ottertail Township, Section 1, is requesting cost share assistance for a Native Shoreline Buffer. The estimated cost of the project is \$ 2,782.49 with Cost Sharing of \$2,086.87 or 75% whichever is less. Motion made by Terry Greenwaldt, seconded by Dennis Reynolds to approve. Opposed: none, motion carried.

2020-19; Matthew Grimes; Ottertail Township, Section 14, is requesting cost share assistance for a Shoreline Restoration. The estimated cost of the project is \$ 2,817.63 with Cost Sharing of \$ 2,113.22 or 75% whichever is less. Motion made by Terry Greenwaldt, seconded by Dennis Reynolds to approve. Opposed: none, motion carried.

2020-20; Christine Olson; Parkers Prairie Township, Section 14, is requesting cost share assistance for a Shoreline Restoration. The estimated cost of the project is \$ 5,241.32 with Cost Sharing of \$ 3,930.99 or 75% whichever is less. Motion made by Wayne Enger, seconded by Terry Greenwaldt to approve. Opposed: none, motion carried.

PRIORITY LAKES

PL2-BP; Jascha Pettit; Pine Lake, Section 4, is requesting a final cost share payment for a Shoreline Restoration. The total cost of the project is \$ 2,518.30 with Cost Sharing of \$ 1,888.73. Motion made by Dennis Reynolds, seconded by Terry Greenwaldt to approve. Opposed: none, motion carried.

PL3-BP; John Mercer; Pine Lake, Section 4, is requesting a final cost share payment for a Shoreline Restoration. The total cost of the project is \$ 1,770.68 with Cost Sharing of \$ 1,328.01. Motion made by Terry Greenwaldt, seconded by Dennis Reynolds to approve. Opposed: none, motion carried.



District Manager's Report: Report written and read by Darren Newville.

District Conservationist's Report: Report written and read by Bob Guetter.

County Commissioner Report: None present

Old Business

Water Planning: Covered in District Manager's report. Ben has done a great job coordinating the 1W1P process for the Red Eye River Watershed and writing and submitting CWF grant applications.

Department of Ag Update: Continuing to work on contracts. MDA work on the Verndale wellhead area continues to be on hold due to COVID-19.

TSA Update: Nothing to report

2021 Draft Budget: 2021 draft budget was reviewed by the board. Motion made by Wayne Enger, seconded by Terry Greenwaldt to approve the 2021 draft budget and to submit our 2021 allocation request to the county. Opposed: none, motion carried.

New Business

Employee Job Approval Authority (JAA): Motion made by Dennis Reynolds, seconded by Wayne Enger to approve Anne Oldakowski's Ecological Sciences JAA as recommended by NRCS and the District Manager. Opposed: none, motion carried.

Meetings/Trainings:

- Motion made by Wayne Enger, seconded by Terry Greenwaldt to approve those attending the online AMC Training. Opposed: none, motion carried.
- Motion made by Terry Greenwaldt, seconded by Dennis Reynolds to approve those attending the Statewide District Managers meeting. Opposed: none, motion carried.

Public Comments: None

Adjourn: 8:40 a.m. Motion made by Dennis Reynolds, seconded by Wayne Enger to adjourn. Opposed: none, motion carried.

* Acronyms

- ◆ MAWQCP – Minnesota Ag Water Quality Certification Program
- ◆ EQIP – Environmental Quality Incentives Program



- ◆ CSP – Conservation Stewardship Program
- ◆ CRP – Conservation Reserve Program
- ◆ RCPP – Regional Conservation Partnership Program
- ◆ NRCS – Natural Resources Conservation Service