



Grant Progress Report

SWCD Local Capacity Services 2023

Grant Title: 2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)

Grant ID: P23-2495

Grantee: Otter Tail, East SWCD

Fiscal Agent:

Grant Day-to-Day Contact: Darren Newville

Grant Award (\$): \$138,395.00

Required Match (%): 0

Required Match (\$): \$0.00

Grant Execution Date: 10/12/2022

Grant End Date: 12/31/2025

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$138,395.00	\$138,395.00	\$0.00
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$14,572.14	\$14,572.14	\$0.00
Total	\$152,967.14	\$152,967.14	\$0.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Proposed Measurable Outcomes	The grant targets four resource concern areas - Soil Erosion, Riparian Zone Management, Water Storage and Treatment, and Excess Nutrients - and supports increased capacity by funding expenses in the following categories: Staffing, Cost Share/Incentives, Technology/Capital Equipment, and Operations.
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Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
56A-1-17 Palubicki cover crop	Agricultural Practices	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$3,617.55	\$3,617.55	\$0.00	N

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
56A-1-17 Palubicki cover crop	Agricultural Practices	Other Funds	2025 - Conservation Contracts (Otter Tail, East SWCD)	\$4,382.45	\$4,382.45	\$0.00	N
Education & Outreach	Education/Information	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$12,500.00	\$12,500.00	\$0.00	N
6-C25-0116-12 Briard	Livestock Waste Management	Other Funds	Otter Tail WBIF FY25/26	\$4,105.00	\$4,105.00	\$0.00	N
6-C25-0116-12 Briard	Livestock Waste Management	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$10,895.00	\$10,895.00	\$0.00	N
P23-2495-01 Hendrickson Prescribed Grazing	Non-Structural Management Practices	Other Funds	2024 - Conservation Contracts (Otter Tail, East SWCD)	\$6,084.69	\$6,084.69	\$0.00	N
P23-2495-01 Hendrickson Prescribed Grazing	Non-Structural Management Practices	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$6,382.45	\$6,382.45	\$0.00	N
Cost-share - Shoreline	Streambank or Shoreline Protection	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$0.00		\$0.00	N
Supplies & Equipment	Supplies/Equipment	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$7,500.00	\$7,500.00	\$0.00	N
Staff - Excess Nutrients	Technical/Engineering Assistance	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$32,500.00	\$0.00	N
Staff - Soil Erosion	Technical/Engineering Assistance	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$32,500.00	\$0.00	N
Staff - Riparian Zone Management	Technical/Engineering Assistance	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$32,500.00	\$0.00	N

Indicator Summary

<i>Indicator Category</i>	<i>Proposed Indicator</i>	<i>Total Value</i>	<i>Unit</i>	<i>Indicator Category</i>	<i>Final Indicator</i>	<i>Total Value</i>	<i>Unit</i>
				Pollution Prevention	Prevention	1	Count
				Water Pollution (Reduction Estimates)	Nitrogen	1463.7	Lbs/Yr
				Water Pollution (Reduction Estimates)	Phosphorus (Est. Reduction)	72.39	Lbs/Yr
				Water Pollution (Reduction Estimates)	Sediment (Tss)	175.17	Tons/Yr

Grant Activities

Activity Name: 56A-1-17 Palubicki cover crop						
Activity Category: Agricultural Practices					Staff time?: No	
Description: cover crop practice						
Budget Details						
<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$3,617.55	\$3,617.55	\$0.00	12/17/2025	N
Current State Grant	2025 - Conservation Contracts (Otter Tail, East SWCD)	\$4,382.45	\$4,382.45	\$0.00	12/17/2025	N

Actual Results

<u>Results</u>	<u>Date Added</u>
Funds spent for one cover crop practice.	1/28/2026 9:36:10 AM

Final Indicators

<u>Indicator</u>	<u>Total Value</u>	<u>Unit</u>
Phosphorus (Est. Reduction)	72.39	Lbs/Yr
Sediment (Tss)	175.17	Tons/Yr
Nitrogen	1463.7	Lbs/Yr

Activity Action Name: 56A-1-17 Palubicki	Activity Count: 1
Practice Type: 340 - Cover Crop	Size/Units: 320 - Acres
TA Provider/JAA: SWCD	Lifespan: 1 Year
Practice Description: single species cover crop in the Otter Tail river watershed, multiple fields	Install Date: 10/15/2025
	Mapped: Yes

Indicator Name	Units	Value	Calculation Tool	Waterbody
Nitrogen	Lbs/Yr	1463.7	PTMApp - Priority Resource	ground water
Phosphorus (Est. Reduction)	Lbs/Yr	72.39	PTMApp - Priority Resource	surface water
Sediment (Tss)	Tons/Yr	175.17	PTMApp - Priority Resource	surface water

Activity Name: 6-C25-0116-12 Briard

Activity Category: Livestock Waste Management

Staff time?: No

Description: Provide cost share and incentive payments for practices with water quality benefits including livestock waste management practices in accordance to the SWCD's cost share policy.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Otter Tail WBIF FY25/26	\$4,105.00	\$4,105.00	\$0.00	05/20/2025	N
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$10,895.00	\$10,895.00	\$0.00	05/20/2025	N

Actual Results

<u>Results</u>	<u>Date Added</u>
No funds spent.	10/5/2022 2:06:07 PM
No funds spent.	1/25/2024 9:20:18 AM
No funds spent.	1/24/2025 9:30:57 AM
2025: Provided cost-share for Ag waste pit closure in the Otter Tail watershed.	1/15/2026 1:50:09 PM

Activity Action Name: 6-C25-0116-12 Briard	Activity Count: 1
Practice Type: 360 - Closure of Waste Impoundments	Size/Units: 1 - Count
TA Provider/JAA: SWCD	Lifespan: In Perpetuity
Practice Description: Ag waste pit closure in the Otter Tail watershed.	Install Date: 05/05/2025
	Mapped: Yes

Activity Name: Cost-share - Shoreline

Activity Category: Streambank or Shoreline Protection

Staff time?: No

Description: Provide cost share and incentive payments for practices that protect streambank and shoreline areas according to the EOT SWCD's cost share policy.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$0.00		\$0.00		N

Actual Results

<u>Results</u>	<u>Date Added</u>
No funds spent.	10/5/2022 2:02:41 PM
No funds spent.	1/25/2024 9:19:51 AM
No funds spent.	1/24/2025 9:30:25 AM
No funds spent.	1/28/2026 9:37:31 AM

Activity Name: Education & Outreach

Activity Category: Education/Information

Staff time?: No

Description: Educational and outreach efforts to include tours, field days, booths at trade shows and fairs, print materials, banners, videos, etc.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$12,500.00	\$12,500.00	\$0.00	12/31/2024	N

Actual Results

Results **Date Added**

No funds spent.	10/5/2022 1:52:24 PM
Funds spent for staff to attend 2023 BWSR Academy to learn about education and outreach strategies.	1/25/2024 9:12:25 AM
Funds spent for staff time for education and outreach efforts and MASWCD Leadership Training for one staff member.	1/24/2025 9:32:26 AM
No additional funds spent for education and outreach in 2025.	1/28/2026 9:38:56 AM

Activity Name: P23-2495-01 Hendrickson Prescribed Grazing

Activity Category: Non-Structural Management Practices

Staff time?: No

Description: One prescribed grazing practice in the Redeye river planning region.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - Conservation Contracts (Otter Tail, East SWCD)	\$6,084.69	\$6,084.69	\$0.00	12/17/2025	N
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$6,382.45	\$6,382.45	\$0.00	12/17/2025	N

Actual Results

Results **Date Added**

Funds spent for cost share for one prescribed grazing practice in the Redeye river planning region.	1/28/2026 9:27:38 AM
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Final Indicators

<u>Indicator</u>	<u>Total Value</u>	<u>Unit</u>
Prevention	1	Count

Activity Action Name: P23-2495-01 Hendrickson				Activity Count: 1
Practice Type: 528 - Prescribed Grazing				Size/Units: 296.8 - Acres
TA Provider/JAA: SWCD				Lifespan: 10 Years
Practice Description: Prescribed grazing practice in the redeye watershed.				Install Date: 12/15/2025
				Mapped: Yes
Indicator Name	Units	Value	Calculation Tool	Waterbody
Prevention	Count	1	Other	redeye river watershed

Activity Name: Staff - Excess Nutrients

Activity Category: Technical/Engineering Assistance **Staff time?:** Yes

Description: Funds will be used to continue to support the salary and benefits of staff to promote the excess nutrient BMPs including the shared engineer positions with WOT and Becker SWCDs.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$32,500.00	\$0.00	05/31/2025	N

Actual Results

<u>Results</u>	<u>Date Added</u>
No funds spent.	10/5/2022 1:46:05 PM
Funds spent on staff time to promote projects that target Excess Nutrients.	1/25/2024 9:14:10 AM
Funds spent on staff time to promote projects that target Excess Nutrients and for BWSR academy training for staff.	1/24/2025 9:34:21 AM
Funds spent on staff time in 2025 to promote projects that target Excess Nutrients.	1/28/2026 9:40:45 AM

Activity Name: Staff - Riparian Zone Management

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: Funds will be used to continue to support the salary and benefits of staff to promote the Riparian BMPs including the shared engineer positions with WOT and Becker SWCDs.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$32,500.00	\$0.00	06/30/2025	N

Actual Results

<u>Results</u>	<u>Date Added</u>
No funds spent.	10/5/2022 1:48:07 PM
Funds spent on staff time in 2023 to promote projects that target Riparian Management Zones.	1/25/2024 9:15:59 AM
Funds spent on staff time in 2024 to promote projects that target Riparian Management Zones.	1/24/2025 9:36:04 AM
Funds spent on staff time in 2025 to promote projects that target Riparian Management Zones.	1/28/2026 9:41:16 AM

Activity Name: Staff - Soil Erosion

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: Funds will be used to continue to support the salary and benefits of staff to promote the Soil Erosion BMPs including the shared engineer positions with WOT and Becker SWCDs.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$32,500.00	\$0.00	01/31/2025	N
Actual Results						
<u>Results</u>						<u>Date Added</u>
No funds spent.						10/5/2022 1:49:57 PM
Funds spent on staff time to promote soil erosion BMPs and continue contract for engineering services.						1/25/2024 9:17:18 AM
Funds spent on staff time to promote soil erosion BMPs and continue contract for engineering services.						1/24/2025 9:37:19 AM
Funds spent in 2025 on staff time to promote soil erosion BMPs and continue contract for engineering services.						1/28/2026 9:42:22 AM

Activity Name: Supplies & Equipment

Activity Category: Supplies/Equipment **Staff time?:** No

Description: Provide for equipment and technology of phones, computers, ipads, etc. Costs include EOT SWCD share of expense for joint computer server expenses and annual software subscriptions, copier/printer agreement, and cellular data packages. May also include a percentage for upgrades of vehicles or other large equipment needs.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$7,500.00	\$7,500.00	\$0.00	07/31/2024	N

Actual Results

<u>Results</u>						<u>Date Added</u>
No funds spent.						10/5/2022 1:57:09 PM
Funds spent on supplies and equipment for staff to work with landowners on projects.						1/25/2024 9:18:37 AM
Funds were spent on supplies and equipment for staff to work with landowners on projects.						1/24/2025 9:38:18 AM

Results

No additional funds spent in 2025 for supplies and equipment.

Date Added

1/28/2026 9:43:10 AM