



**July 20, 2022**  
**East Otter Tail Soil and Water Conservation District**  
**Regular Monthly Board Meeting to be held at 7:30 a.m.**  
**801 Jenny Ave SW, Perham MN 56573**

**Agenda**

1. Call meeting to order by Chairperson Lyle Dittmann
2. Adopt Agenda
3. Approve previous month Board Meeting Minutes
4. Treasurer's Report
5. Bills Paid and Payable
6. Cost-Share
  - New GAM requirement from BWSR
7. District Manager's Report
8. District Conservationist's Report
9. County Commissioner's Report
10. Other Agency Reports

**Old Business**

11. Water Plan/Watershed Plan update
12. Department of Ag Update
13. TSA Update
14. Building – Parking Lot bid

**New Business**

15. 2023 Preliminary Budget
16. Open Board Member Position
17. 2023 Red Eye WBIF Grant Agreement – Approval
18. Award Nominations
19. Staffing update



20. Meetings and Trainings

21. Public Comments

22. Adjourn



## MINUTES FROM THE JUNE 15, 2022 BOARD MEETING

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*The meeting was called to order by Chairperson Lyle Dittmann at 7:31 a.m.*

**Members Present:**

Chairperson: Lyle Dittmann  
Vice Chairperson: Steve Inwards  
Secretary: Terry Greenwaldt  
Public Relations: Wayne Enger

**Others Present:**

NRCS District Conservationist: Troy Baumgart  
District Manager: Darren Newville  
Administrative Secretary: Chantal Tougas  
Watershed Coordinator: Don Bajumpaa  
NRCS Intern: Jack Burm

**Absent:**

Treasurer: Dennis Reynolds

**Agenda:** Motion made by Wayne Enger, seconded by Steve Inwards to adopt the Agenda. Opposed: none, motion carried.

**Approve Board Meeting Minutes:** Motion made by Terry Greenwaldt, seconded by Wayne Enger to approve the previous month Board Meeting Minutes as presented. Opposed: none, motion carried.

**Treasurer's Report:** Motion made by Terry Greenwaldt, seconded by Wayne Enger, to approve the Treasurer's Report as presented, subject to audit. Opposed: none, motion carried.

**Bills Paid & Bills Payable:** Motion made by Wayne Enger, seconded by Terry Greenwaldt, to approve the Bills Paid and Bills Payable as presented. Opposed: none, motion carried.

### COST SHARE

**C21-3238-12;** Elwood Miller; Authorization to encumber funds for a Forest Stewardship Plan, with total cost of \$1,000.00, cost share payment not to exceed \$750.00 or 75%, whichever is less in Eastern Township, section 2. (consultant written) Motion made by Steve Inwards, seconded by Wayne Enger to approve cost share contract. Opposed: none, motion carried.

**C21-3238-13;** Brad Smith; Authorization to encumber funds for a Forest Stewardship Plan, with total cost of \$1,000.00, cost share payment not to exceed \$750.00 or 75%, whichever is less in Eastern Township, section 11. (consultant written) Motion made by Steve Inwards, seconded by Terry Greenwaldt to approve cost share payment. Opposed: none, motion carried.



**C21-3238-07;** Mike and Colleen Grant; Oak Valley township, section 18; are requesting final payment for their tree planting practice. The total cost of the practice is \$2311.50. Payment requested is \$1733.63, which is 75%. Motion made by Wayne Enger, seconded by Steve Inwards to approve cost share payment. Opposed: none, motion carried.

**District Manager's Report:** Written and presented by Darren Newville, see attached.

**District Conservationist's Report:** Report by Troy Baumgart, see attached.

**County Commissioner's Report:** not present

**Other Agency Reports:** none

## Old Business

### **Water Plan/Watershed Plan update:**

- Long Prairie Implementation Agreement: Motion made by Wayne Enger, seconded by Terry Greenwaldt, to participate in the Long Prairie agreement, with Steve Inwards appointed as a Policy Member. Opposed: none, motion carried.

### **Department of Ag update:**

- RCPP sign up is done on Friday. Tuesday will be screening of applications. Supplemental/JPA agreement will be coming soon.

### **TSA Update:**

- Pods: splitting TSA into two pods, north and south.
- Survey equipment: WOT SWCD has requested the use of our survey equipment.

## New Business

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**Building Maintenance & Improvements:** Discussed painting restrooms and repaving the parking lot. Motion made by Steve Inwards, seconded by Wayne Enger, to approve building improvements as discussed.

**Breakfast on the Farm donation:** Motion made by Steve Inwards, seconded by Wayne Enger to approve the donation of \$600.00 to Breakfast on the Farm. Opposed: none, motion carried.

### **BWSR CWF Grant Agreements:**

- Priority Lakes grant extension request: Motion made by Wayne Enger, seconded by Terry Greenwaldt to request a one year extension for the Priority Lakes grant. Opposed: none, motion carried.
- CWF Grant Agreement: Grant will be \$410,000 BWSR grant and MDH RCPP cash match, likely to be pass through to other SWCDs. Motion made by Wayne Enger, seconded by Steve inwards to approve signing of the CWF Grant Agreement, with EOT SWCD acting as fiscal agent. Opposed: none, motion carried.



- CREP Outreach and Implementation Grant Agreement: Grant will be \$12,184. Motion made by Terry Greenwaldt, seconded by Wayne Enger, to sign CREP Outreach and Implementation Grant Agreement. Opposed: none, motion carried.

***Meetings and Training:***

- Area Meeting: Motion made by Steve Inwards, seconded by Terry Greenwaldt, to approve staff/board members attending the Area Meeting. Opposed: none, motion carried.
- MACAI Short Course, \$250 registration + hotel: Motion made by Steve Inwards, seconded by Wayne Enger, to approve staff attendance of the MACAI short course. Opposed: none, motion carried.
- MASWCD Leadership Training, \$5,000/person: Motion made by Steve Inwards, seconded by Wayne Enger, to make attendance of the MASWCD Leadership Training available for selected staff/supervisors. Opposed: none, motion carried.

***Staffing Update:*** Need to reopen the District Technician position. Will be interviewing two applicants for Asst Shoreline/Technician position.

***Public Comments:*** none

***Adjourn:*** Meeting adjourned at 8:37 a.m.