



MINUTES FROM THE MAY 20, 2020 BOARD MEETING

Pursuant to MN Statutes 13D.021 the regular monthly board meeting of the East Otter Tail Soil and Water Conservation District was held on Wednesday, May 20, 2020 at 7:30 a.m. via Teleconference due to the Public Health Pandemic Emergency declared under Chapter 12 by the Governor. A notice of the meeting was posted on the door of the SWCD Office Location (801 Jenny Ave SW, #2) and explained how the public was able to participate in the meeting. The meeting followed all the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1, 1-4.

*The meeting was called to order by Chairperson Lyle Dittmann at 7:34 a.m.
Reviewed the Public Health Emergency Remote Public Meeting Guidance.*

Present in the Office:

Chairperson: Lyle Dittmann
District Manager: Darren Newville

Teleconference:

Board Members:

Vice Chairperson: Steve Inwards
Secretary: Terry Greenwaldt
Treasurer: Dennis Reynolds
Public Relations: Wayne Enger

Others:

County Commissioner: Doug Huebsch
District Conservationist: Bob Guetter
Soil Conservationist: Mitch Neitge
Ass't District Mgr: Anne Oldakowski
Administrative Secretary: Chantal Tougas

Agenda

Motion made by Dennis Reynolds, seconded by Wayne Enger to adopt the Agenda with the addition of EOT Fair discussion at the end. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

Approve Board Meeting Minutes: Motion made by Wayne Enger, seconded by Dennis Reynolds to approve the previous month Board Meeting Minutes as presented. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.



Treasurer's Report: Motion made by Wayne Enger, seconded by Steve Inwards to approve the Treasurer's Report as presented, subject to audit. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

Bills Paid & Bills Payable: Motion made by Terry Greenwaldt, seconded by Wayne Enger to approve the Bills Paid and Bills Payable as presented. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

Our summer intern Hayley Courneya was introduced. She is from Vergas and a Natural Resource Management Student at NDSU entering her Sophomore year this fall. She will be with the district until August and should get quite a bit of exposure to a variety of tasks.

STATE/DISTRICT CAPACITY COST SHARE

2020-07; Roger Heiden; Compton, Section 21, is requesting cost share assistance for a Well Sealing. The estimated cost of the project is \$ 850.00 with Cost Sharing of \$300.00 or 50% whichever is less. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

2020-08; City of Otter Tail; Otter Tail, Section 13, is requesting cost share assistance for a Well Sealing. The estimated cost of the project is \$ 265.00 with Cost Sharing of \$132.50 or 50% whichever is less. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

2020-09; David Edvall; Edna, Section 9, is requesting cost share assistance for a Shoreline Restoration. The estimated cost of the project is \$ 2,231.08 with Cost Sharing of \$1,673.31 or 75% whichever is less. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

2020-10; Dean Schultz; Pine Lake/Otto, is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

2020-11; Russell Palubicki; Perham/Pine Lake/Girard, is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

2020-12; Huebsch Family Farms; Otto, is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.



COVER CROP

CC1; Huebsch Family Farms; Pine Lake, Section 19, is requesting cost share assistance for Cover Crop Demonstration Plot. The flat rate for this plot is \$1000.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

CC2; Steve Inwards; Parkers Prairie, Section 13, is requesting cost share assistance for Cover Crop Demonstration Plot. The flat rate for this plot is \$500.00. Motion made by Terry Greenwaldt, seconded by Lyle Dittmann to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion. *(Please note that Steve Inwards abstained from voting)*

CC3; Carlson Turkey Farms; Parkers Prairie/Elmo, is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

CC4; Greg Huwe; Butler; is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

CC5; Huebsch Farms, Inc.; Otto; is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

CC6; Larry Huwe; Butler/Corliss; is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

CC7; Matt Kunza; Edna/Dead Lake; is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

CC8; Dwyane Woodbridge; Parkers Prairie; is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00. Motion made by Terry Greenwaldt, seconded by Lyle Dittmann to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion. *(Please note that Steve Inwards abstained from voting)*

CC9; Henry Dykhoff; Bluffton; is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$1,518.75. Motion made by Terry Greenwaldt,



seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

CC10; Adam Minten; Butler; is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

CC11; Jordan Palubicki; Perham/Pine Lake/Girard; is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$10,800.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

CC12; Neal Farms LP; Aldrich; is requesting a flat rate cost share contract for Cover Crop practices. This is a three-year contract for a total flat rate in the amount of \$13,500.00. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

PRIORITY LAKES

PL1-LP; Richard Martin; Corliss, Section 31, is requesting cost share assistance for a Shoreline Restoration. The estimated cost of the project is \$ 1,744.82 with Cost Sharing of \$1,308.62 or 75% whichever is less. Motion made by Wayne Enger, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

PL2-BP; Jascha Pettit; Pine Lake, Section 4, is requesting cost share assistance for a Shoreline Restoration. The estimated cost of the project is \$ 3,108.58 with Cost Sharing of \$ 2,331.44 or 75% whichever is less. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

PL3-BP; John Mercer; Pine Lake, Section 4, is requesting cost share assistance for a Shoreline Restoration. The estimated cost of the project is \$ 2,350.90 with Cost Sharing of \$ 1,763.18 or 75% whichever is less. Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

District Manager's Report: Report written and read by Anne Oldakowski.

District Conservationist's Report: Report written and read by Bob Guetter.

County Commissioner Report:

- Quite a bit of time is being spent on response/emergency for CoVID-19. There have not been any reported deaths as of this time.
- Budget talks have begun
- This is Doug's last year as County Commissioner. He will not be filing for re-election.



Old Business

Water Planning:

- Motion made by Wayne Enger, seconded by Dennis Reynolds to acknowledge that we have reviewed the draft Redeye One Watershed, One Plan and recommend to the Redeye Watershed Policy Committee that this plan be submitted to the Board of Water and Soil Resources for their approval. Opposed: none, motion carried. A roll call vote was held, and all members voted in favor of the motion.
- No motions were needed but a roll call vote was held with all members in favor to not formally participate in the Long Prairie 1W1P on the policy committee, but to have staff attend meetings in an advisory role to keep informed on the planning process and the priorities in the plan.
- Motion made by Terry Greenwaldt, seconded by Steve Inwards to submit an RFP for the Otter Tail River 1W1P planning grant. Opposed: none, motion carried. A roll call vote was held, and all members voted in favor of the motion.
- Motion made by Steve Inwards, seconded by Dennis Reynolds to appoint Wayne Enger as a policy member on the Otter Tail River 1W1P. Opposed: none, motion carried. A roll call vote was held, and all members voted in favor of the motion.
- Motion made by Steve Inwards, seconded by Dennis Reynolds to appoint Lyle Dittmann as a policy member alternate on the Otter Tail River 1W1P. Opposed: none, motion carried. A roll call vote was held, and all members voted in favor of the motion.

Department of Ag Update: Nothing to report.

TSA Update: Nothing to report.

New Business

Meetings/Trainings: Our next board meeting will be a Hybrid meeting of sorts. Some will attend in the office and other teleconference.

JAA Approval: Motion made by Lyle Dittmann, seconded by Wayne Enger to approve JAA for Irrigation Practices for Trisha Demarais, Nathan Wiese and Liz Weise. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

West Leaf Lake Dam – Motion made by Steve Inwards, seconded by Wayne Enger to approve formalizing a JPA with the DNR regarding the survey and design reconstruction of the dam on West Leaf Lake to allow for fish passage. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.



CRP: Discussed MASWCD's contribution agreement for CRP planning.

Equipment: Motion made by Steve Inwards, seconded by Terry Greenwaldt to approve a new computer for Trisha. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

Aire Serv: Motion made by Wayne Enger, seconded by Terry Greenwaldt to renew the maintenance plan for 2 annual checkups on the heating and cooling systems in the building. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

Review of Public Health

Fair: Motion made by Wayne Enger, seconded by Terry Greenwaldt to approve sponsorship for the Agriculture Building. Opposed: None, motion carried. A roll call vote was held, and all members voted in favor of the motion.

Reminder for the running for Re-Election: Filing dates are May 19 – June 2, 2020

Public Comments: None

Adjourn: 9:12 a.m. Meeting adjourned.

*** Acronyms**

- ◆ MAWQCP – Minnesota Ag Water Quality Certification Program
- ◆ EQIP – Environmental Quality Incentives Program
- ◆ CSP – Conservation Stewardship Program
- ◆ CRP – Conservation Reserve Program
- ◆ RCPP – Regional Conservation Partnership Program
- ◆ NRCS – Natural Resources Conservation Service