



Grant Progress Report

SWCD Local Capacity Services 2023

Grant Title: 2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)

Grant Award (\$): \$138,395.00

Grant Execution Date: 10/12/2022

Grant ID: P23-2495

Required Match (%): 0

Grant End Date: 12/31/2025

Grantee: Otter Tail, East SWCD

Required Match (\$): \$0.00

Fiscal Agent:

Grant Day-to-Day Contact: Darren Newville

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$138,395.00	\$47,010.77	\$91,384.23
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$138,395.00	\$47,010.77	\$91,384.23

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Cost-share Ag practices	Agricultural Practices	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$10,895.00		\$10,895.00	N
Education & Outreach	Education/Information	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$12,500.00	\$10,060.61	\$2,439.39	N
Cost-share - Shoreline	Streambank or Shoreline	Current State Grant	2023 - SWCD Local Capacity Services	\$10,000.00		\$10,000.00	N

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
	Protection		(Otter Tail, East SWCD)				
Supplies & Equipment	Supplies/Equipment	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$7,500.00	\$7,204.22	\$295.78	N
Staff - Excess Nutrients	Technical/Engineering Assistance	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$2,323.24	\$30,176.76	N
Staff - Soil Erosion	Technical/Engineering Assistance	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$14,262.41	\$18,237.59	N
Staff - Riparian Zone Management	Technical/Engineering Assistance	Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$13,160.29	\$19,339.71	N

Grant Activities

Activity Name: Cost-share - Shoreline							
Activity Category: Streambank or Shoreline Protection					Staff time?: No		
Description: Provide cost share and incentive payments for practices that protect streambank and shoreline areas according to the EOT SWCD's cost share policy.							
Budget Details							
Source Type	Source Description	Budgeted	Spent	Balance Remaining	Last Transaction Date	Match Fund?	
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$10,000.00		\$10,000.00		N	
Actual Results							
No funds spent.							
No funds spent.							

Activity Name: Cost-share Ag practices

Activity Category: Agricultural Practices

Staff time?: No

Description: Provide cost share and incentive payments for practices with water quality benefits including structural and non-structural land management practices in accordance to the SWCD's cost share policy.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$10,895.00		\$10,895.00		N

Actual Results

No funds spent.

No funds spent.

Activity Name: Education & Outreach

Activity Category: Education/Information

Staff time?: No

Description: Educational and outreach efforts to include tours, field days, booths at trade shows and fairs, print materials, banners, videos, etc.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$12,500.00	\$10,060.61	\$2,439.39	06/30/2024	N

Actual Results

No funds spent.

Funds spent for staff to attend 2023 BWSR Academy to learn about education and outreach strategies.

Activity Name: Staff - Excess Nutrients

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: Funds will be used to continue to support the salary and benefits of staff to promote the excess nutrient BMPs including the shared engineer positions with WOT and Becker SWCDs.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$2,323.24	\$30,176.76	09/30/2023	N

Actual Results

No funds spent.

Funds spent on staff time to promote projects that target Excess Nutrients.

Activity Name: Staff - Riparian Zone Management

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: Funds will be used to continue to support the salary and benefits of staff to promote the Riparian BMPs including the shared engineer positions with WOT and Becker SWCDs.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$13,160.29	\$19,339.71	06/30/2024	N

Actual Results

No funds spent.

Funds spent on staff time in 2023 to promote projects that target Riparian Management Zones.

Activity Name: Staff - Soil Erosion

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: Funds will be used to continue to support the salary and benefits of staff to promote the Soil Erosion BMPs including the shared engineer positions with WOT and Becker SWCDs.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$32,500.00	\$14,262.41	\$18,237.59	06/30/2024	N

Actual Results

No funds spent.

Funds spent on staff time to promote soil erosion BMPs and continue contract for engineering services.

Activity Name: Supplies & Equipment

Activity Category: Supplies/Equipment

Staff time?: No

Description: Provide for equipment and technology of phones, computers, ipads, etc. Costs include EOT SWCD share of expense for joint computer server expenses and annual software subscriptions, copier/printer agreement, and cellular data packages. May also include a percentage for upgrades of vehicles or other large equipment needs.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2023 - SWCD Local Capacity Services (Otter Tail, East SWCD)	\$7,500.00	\$7,204.22	\$295.78	06/30/2024	N
Actual Results						
No funds spent.						
Funds spent on supplies and equipment for staff to work with landowners on projects.						